Winter Scientific Meeting Call for Abstracts

All accepted abstracts that follow the guidelines and with authors consent will be published in a Book of Abstracts in the Irish Medical Journal.

The closing date for the submission of abstracts is **Wednesday the 26ᵗʰ of March at 4pm.**

The Faculty of Public Health Medicine will hold the annual Summer Scientific Meeting on the 20ᵗʰ and 21ˢᵗ of May 2025 at RCPI, 6 Kildare Street, Dublin 2.

Guideline for authors in completing the abstract:

Please select the most relevant category:

1. **Health Protection**
2. **Health Intelligence**
3. **Health Service Improvement**
4. **Health Improvement**

Please choose the preferred presentation format:
- **Poster presentation** - an oral presentation **will not be offered**
- **Oral presentation** – please note if you are not chosen for an oral presentation, you **may be offered a poster presentation.**

The abstract should contain the following:
- A **descriptive title**.
- The abstract should be of the **informative** type, containing **four paragraphs** but **without paragraph headings**
- Specify the **purpose** of the study and include a brief background statement.
- Outline the **methods** used, for example, study design, study population, and statistical test(s).
- Summarise the **results** of the study e.g. key statistical data, and response rate.
- Outline the main **implication(s)** of the study. It is not satisfactory, for example, to state "results will be discussed".

If the abstract concerns a discussion/concept paper rather than a specific study, please follow the above structure as closely as possible.

The abstract **must not exceed 1,250 characters** including spaces and punctuation**.**

When using abbreviations, please spell out the full name on the first mention and avoid excessive use of abbreviations.

Use **sentence case** throughout – i.e. for the title, author/address details and abstract paragraphs.

Up to two references in the Vancouver style may be included. If you include more than two references your abstract may not be graded.

Do **not** include identifiers of authors in the abstract text.

Please submit this material **once only.**

- Abstracts can be submitted for work already published.
- **Abstracts** accepted for poster or oral presentation will be published as a supplement in the Irish Medical Journal. However, for this publication, the abstract **must not have been published elsewhere.**

Please Note:

1. To have your abstract submitted to the IMJ, please populate the word template attached with your abstract details ready to be uploaded during submission also. If the word document is uploaded in the incorrect format, your abstract will not be eligible for publication in the IMJ.

2. If you do not follow the above guidelines, your abstract submission may not be graded.

Please be aware that you will be graded from 1-5 (Excellent - Poor) under each of the below 5 Grading Criteria.

Grading Criteria

1. **Relevance to public health**

2. **Learning potential/new knowledge**

3. **Scientific rigour/depth of thought**

4. **Clarity of presentation**

5. **Compliance with abstract format**

Excellent = 5

• Fully meets and exceeds the expectations outlined in the criterion description.

• Exceptional clarity, depth, or insight.

• No significant flaws or omissions.

Very Good = 4

• Meets all the basic expectations outlined in the criterion description.

• Good clarity and depth but may lack some minor details or insights.

• Minor flaws or omissions that do not significantly impact the overall quality.

Good = 3

• Meets most of the basic expectations outlined in the criterion description.

• Adequate clarity and depth but may lack important details or insights.

• Some flaws or omissions that need attention but are not critical.

Fair = 2

• Meets some of the basic expectations outlined in the criterion description.

• Lacks clarity or depth and has significant omissions or flaws.

• Requires substantial improvement to meet the standard.

Poor = 1

• Fails to meet the basic expectations outlined in the criterion description.

• Significant lack of clarity, depth, or both.

• Major flaws or omissions that require immediate attention.