



Regulations and Information for Candidates

MRCPI Obstetrics and Gynaecology

2024 Edition

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1. Introduction

Membership of Royal College of Physicians of Ireland (MRCPI) is governed by the By-Laws of the College (RCPI). The following Regulations apply to all candidates entering the MRCPI examinations. Any decision on the interpretation of these Regulations made by the College is binding. The acceptance of any application is at the sole discretion of the College.

There are two 'Parts' to the MRCPI in Obstetrics and Gynaecology examination. Before a candidate can apply to the first of the MRCPI examinations they must hold one of the qualifications listed below.

Required Qualifications (Part I or equivalent qualification)
<ul style="list-style-type: none">❖ MRCOG Part I (exemption from MRCOG Part I is not accepted)❖ RCPI Professional Diploma in Obstetrics and Gynaecology -2022 onwards only❖ MRCPI Part I (General Medicine or Paediatrics) obtained within last six years❖ MRACOG (Australia)❖ MRNZCOG (New Zealand)❖ FCOG (SA)❖ FCPS (O and G) (Pakistan)❖ MRANZCOG❖ MMed (O and G) (Malaysia) - 2008 onwards only

MRCPI Part II Written

MRCPI Part II Clinical

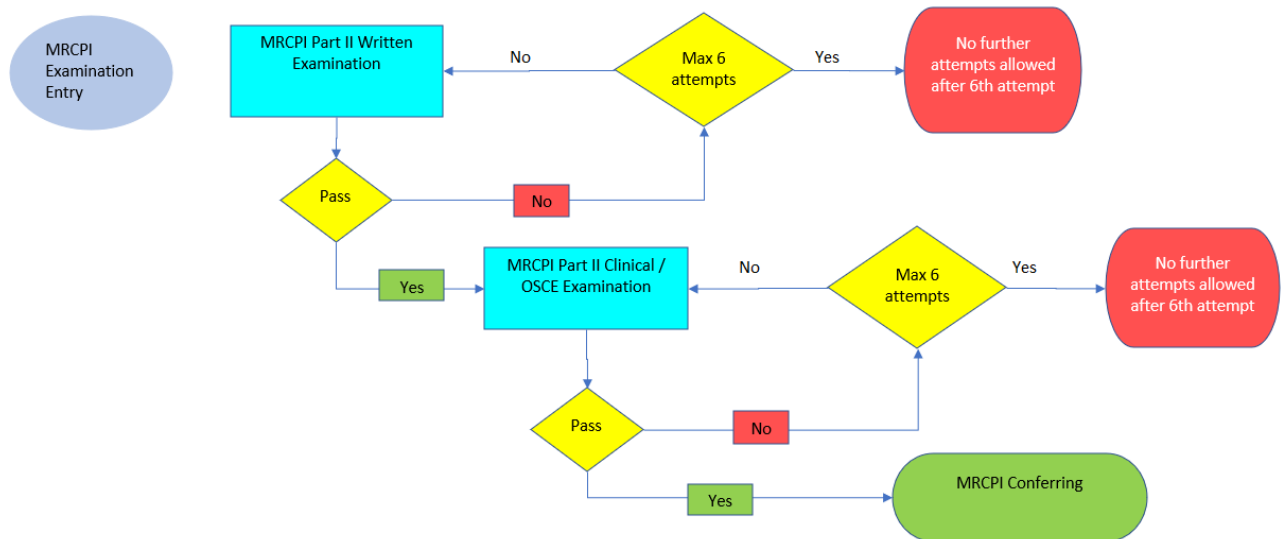
Each part is taken separately and must be passed before you can progress to the next stage.

All MRCPI examinations are conducted in the English language.

2. MRCPI Qualification

Membership of the Royal College of Physicians of Ireland is an internationally recognised qualification achieved through examination. The MRCPI is accredited by the Medical Council of Ireland and the General Medical Council in the United Kingdom.

2.1 Qualification Map



3. Applications

Candidate sitting the MRCPI Obstetrics and Gynaecology examinations will be allowed a maximum of six attempts for each component i.e., 12 attempts in total when the examination consists of two parts.

There is a time limit under which a candidate must complete the Part II Written & Part II Clinical (see below table).

Examination	Maximum Number of Attempts	Time limit to Pass
Part II Written	6	6 years
Part II OSCE / Clinical	6	3 years

For example: A candidate must pass the Part II OSCE/Clinical examination within three years of passing the Part II written examination. If a candidate has attempts remaining for the Part II Written but the three-year time limit has expired, a candidate must resit and pass the Part II written before attempting the Part II OSCE/Clinical.

3.1 Entry Requirements

Candidates for the MRCPI Obstetrics and Gynaecology Part II examination are eligible to apply once they have achieved one of the required Part I or equivalent qualification listed in section 1 above. Additionally, candidates must have completed 18 months of post-registration training in recognised posts, nine months in Obstetrics and nine months in Gynaecology (or in combined posts).

Candidates must pass the Part II Obstetrics and Gynaecology Written examination before applying to enter the MRCPI Part II Obstetrics and Gynaecology OSCE/Clinical examination, unless they have been granted an exemption (see section 3.2).

3.2 Exemptions

Currently there are no exemptions allowed for the MRCPI examinations in Obstetrics and Gynaecology.

3.3 Method of Application

All exam applications are submitted online through RCPI website, candidate will be prompted to include required documentation and make payment as required for the examination. The College accepts payment by credit/debit card or PayPal only.

Applications after the published closing date will not be accepted.

Candidates (first-time applications only) must upload:

- Attested/certified copies of their original Primary Medical Qualification
- A copy of your Part I or equivalent qualification (for MRCOG Part I, you will need your official Part 1 Pass letter. For FCPS and others, you will need the official parchment Diploma)
- A testimonial form completed and signed by two referees
- Passport style photo (colour, full-face, minimum 100x100 pixels, neutral background).

RCPI only accepts attestation/certification by one of the following:

- An Garda Siochana (Irish police force)
- The issuing University or Medical School
- A solicitor/ notary public/ lawyer
- A Commissioner for oaths
- An Irish or British Consulate

Diplomas in a language other than English must be accompanied by an official translation. Official translations will only be accepted if they have been prepared and/or authenticated by:

- the issuing University or Medical School
- Irish or British Consulate
- the candidate's own Embassy or High Commissioner

The candidate's full name must be given at the time of application for the examination and must match with the name(s) given on medical qualification documentation. The name you provide will be used on all official correspondence (such as diplomas, qualifications and certificates) issued by RCPI. Candidates who change their name(s) by marriage or deed poll must upload documentary proof of this if they wish to be admitted to the examination in their new name.

3.4 Examinations Locations

The MRCPI Obstetrics and Gynaecology written examination is delivered by remote invigilation through our online exam provider TestReach. Remote invigilation allows a candidate to sit the computer-based exam from their own computer e.g., at home or at work.

Candidates are supervised remotely by invigilators/supervisors throughout the exam.

Candidates are required to adhere to the following requirements to sit an exam by remote invigilation:

- A quiet, secure environment as set out below:
 - A room where candidate can take the exam without interruption.
 - A room to which you have exclusive access (single occupancy - not shared)
 - A room that does not have integrated security cameras, or any recording equipment, other than the webcam on PC or laptop
 - Candidate is confident he/she will not be disturbed during the examination, e.g. by traffic, construction work, or people
- A PC or laptop computer with a reliable internet connection, webcam and microphone. Must have permissions to install software and meet the system requirements as set out by the exam provider. Multiple screens are not permitted.
- After conducting the validation checks with the supervisor, candidates must switch their mobile phone off and put it out of reach. In the unlikely event of encountering technical difficulties during the examination, you may use your mobile phone to call TestReach technical support, if you don't have a landline. This is the only time you are permitted to use your phone during the exam.
- Candidates should read the Testreach candidate FAQ section for further information on system requirements available on the Testreach website
- For more information about remote invigilation visit our website; [remote invigilation link](#)

The Obstetrics and Gynaecology OSCE/Clinical examination is delivered in Ireland and Internationally, the exam centres are listed on our webpage, www.rcpi.ie.

3.5 Visa

If a candidate requires a visa to sit an examination (centre-based Part II OSCE/Clinical), it is the responsibility of the individual to ensure the visa application is made in sufficient time before the examination date for which it has been sought. The College has no influence in granting or refusing visas. A refund will not be given if a candidate is unable to attend the examination as a result of a visa related problem.

3.6 Examination Fees

The fees payable on application for the MRCPI Obstetrics and Gynaecology Examinations are published annually. Please refer to the website <https://www.rcpi.ie/Learn-and-Develop/Examinations/Examinations-Calendar> which is updated regularly.

Candidates will be permitted to take the examination only when all fees are paid in full.

3.7 Withdrawal from the Examination

Notice of withdrawal from an examination must be given in writing to the College. A refund less 10% will be made if written notice of withdrawal is received by the College on or before the closing date

of application to the examination. Refunds will not be made where candidates submit their withdrawal request after the application closing date.

For Written examinations, candidates may request a deferral of their application to the next diet after the closing date of applications. An administration fee of €100 will be charged to complete the deferral request. Written notice of deferral must be received by the College on or before the examination date. No fee will be held over to a future examination unless there are exceptional extenuating circumstances. For further details, please see the [RCPI Cancellation Policy](#).

3.8 Cancellation of Examination

RCPI reserves the right to cancel, reschedule the date, or change the location of an exam. In the event of a reschedule or cancellation by RCPI, the College will endeavour to inform all applicants at least six weeks prior to the exam date. If an exam is cancelled or rescheduled by RCPI, candidates will be offered a full refund or option to transfer to another date if applicable. For further details, please see the [RCPI Cancellation Policy](#).

3.9 Examination Registration

Written Examinations:

All candidates taking the examination via remote invigilation will be emailed by our online exam provider, TestReach approximately 10 days in advance of the examination date. This email will contain the candidate's login credentials and instructions to download the Exam Application on the device the candidate will use to take their examination.

Candidates will receive a second email notifying them that they have been assigned to the examination. The email contains instructions for the candidate to login to the application and test their device, webcam, microphone, and speakers. The candidate is also instructed to book a time slot to start their examination. The start time of the examination is based on the candidate's location and time settings on their device. **This step must be completed at least 72 hours before the exam**, or the candidate will not be able to start the examination.

On the day of the examination candidates are instructed to login into the Exam Application at least 15 minutes before their exam start time. This is to allow time to connect with the invigilator/supervisor and to complete the pre-validation process (including proof of identity check), before beginning the examination.

Any candidates who arrive or login after their allocated registration time, **will not be permitted to take the examination**.

OSCE/Clinical Examinations:

Candidates taking the OSCE/Clinical exam are required to prove their identity as part of the exam registration, by providing their examination allocation letter and government issued photo id passport, driver's license, etc.).

For the purposes of visual identification, any candidate sitting the examination will be required to remove any clothing and/or other item which covers all, or part of, the candidate's face. The College will observe sensitivity and, in specific circumstances, privacy in the visual identification of candidates.

3.10 Limited Attempts Policy

Candidates sitting MRCPI examinations will be allowed a maximum of six attempts for each component i.e., 18 attempts in total if the examination consists of three parts and 12 attempts in total when the examination consists of two parts.

Candidates who reach six attempts at any examination will be allowed to apply for one final additional attempt. To allow for sufficient additional training and education there must be a minimum of six months or one examination diet between the sixth and the additional (seventh) attempt. The maximum time allowed between the sixth and the additional (seventh) attempt is three examination diets. Only one additional attempt will be permitted.

The number of attempts is counted from a candidate's first sitting of an MRCPI examination, not from the effective date of this policy.

Examination	Maximum Number of Attempts	Time limit to Pass	Additional Attempt	Maximum Time limit for completing Additional Attempt
Part I Written	6	Unlimited	1	3 diets from the 6 th attempt
Part II Written	6	6 years	1	3 diets from the 6 th attempt
Part II Clinical	6	3 years	1	3 diets from the 6 th attempt

Please refer to our [limited attempts policy](#) for more details

4. Preparation for MRCPI Obstetrics and Gynaecology Examinations

The Membership examinations are aligned with RCPI Basic Specialist Training (BST) curriculum.

The BST curriculum serves as a blueprint for the examination. The current BST curriculum is available on our website [BST Curriculum](#) and presents a framework of topics which should be covered, but it is not intended to be comprehensive, and candidates should not limit their studies solely to these topics.

5. MRCPI Obstetrics and Gynaecology Part II Written

5.1 Examination Format

The Obstetrics and Gynaecology Part II paper contains questions designed to test the knowledge of obstetrics and gynaecology, together with those aspects of other medical disciplines relevant to the practice of both. Although already tested in the Part I Examination (or its equivalent exempting Examinations) on their knowledge of the scientific foundations of the specialty, candidates are expected to show an ability to apply this knowledge to the management of clinical problems, in addition to their knowledge of practical procedures.

Questions may include clinical findings and graphical data or on occasions, pathological material relating to the questions concerned.

The examination consists of one paper with 100 Single Best Answer (SBA) questions. Candidates have three hours to complete the exam. The examination is delivered online via remote invigilation.

Each question is equally weighted. There is no negative marking, so you are strongly advised to give a considered response to every question.

5.2 Blueprint

The Obstetrics and Gynaecology Part II examination tests advanced knowledge, problem solving and management of emergency situations in General Obstetrics and Gynaecology with an increased focus on specialist areas under the following topics.

Areas of Knowledge	Expected Knowledge
Genetics and Embryology	Comprehensive knowledge of normal and abnormal karyotypes, the inheritance of genetic disorders, the genetic causes of infertility and early abortion, as well as the ability to transmit this knowledge to patients, to discuss its implications as well as any ethical dilemmas.
Anatomy	Comprehensive knowledge of anatomy particularly relevant to surgical procedures undertaken by the obstetrician and gynaecologist.
Pathology, Biochemistry and Endocrinology	Thorough knowledge of the pathology of the female genital tract and associated structures. Sound understanding of biochemistry of mother and fetus. Whilst knowledge of all endocrine organs is required, extensive knowledge is expected of endocrine organs relevant to reproductive medicine.
Pharmacology	Comprehensive knowledge of all aspects of pharmacology with particular reference to those drugs used in obstetrics and gynaecology
Immunology	Candidates should be expected to understand basic immunology and how this may be changed in pregnancy; development of the immune system in the fetus, with particular knowledge of rhesus and other isoimmunisations.
Infectious disease	Comprehensive knowledge of infectious diseases which may affect pregnant and non-pregnant women, including the fetus in utero. Knowledge of epidemiology, diagnostic techniques, prophylaxis, and immunisation, including the use of antibiotics and antiviral agents.
Obstetrics	Proficiency in history taking and physical examination in obstetrics. Detailed knowledge of common obstetric procedures.
Normal pregnancy labour and puerperium	Knowledge of all maternal and fetal systems. Comprehensive knowledge of antenatal care, its aims and method of implementation. Knowledge of intrapartum care should include in-depth knowledge of obstetric analgesia and anaesthesia.
Abnormal pregnancy, labour and puerperium	Clear knowledge of all aspects of abnormality in pregnancy, labour and puerperium is expected, together with their management. Detailed knowledge of neonatal resuscitation is mandatory.
Pre- and post-pregnancy counselling	Candidates should demonstrate their ability to advise patients regarding any aspect of obstetric or gynaecological disease.
Maternal and Fetal Medicine	Candidates are expected to be familiar with definitions and concepts, and to be conversant with confidential enquiries and other reports/guidelines relevant to obstetric practice
Gynaecology	Proficiency in history taking and physical examination in gynaecology. Detailed knowledge of all basic gynaecological procedures is required. Candidates will be expected to have knowledge of more complicated procedures, e.g. in oncology or reproductive medicine, but proficiency in these areas will not be expected
Prepubertal gynaecology	Thorough knowledge of normal and abnormal sexual development, paediatric pathology and its management, normal puberty and its disorders.

Disorders of menstruation and the menopause	In-depth understanding of pathophysiology of menstrual disorders, their investigation and management. The menopause.
Infertility	Causes, investigation and management of infertility together with basic knowledge in the techniques involved in assisted human reproduction.
Family Planning	All methods of contraception should be thoroughly understood.
Psychosexual Medicine	A thorough understanding of the principles of psychosexual medicine is required.
Gynaecological Oncology	The epidemiology and aetiology of gynaecological tumours. The principles of carcinogenesis, tumour immunology and pathology together with diagnostic techniques and staging of gynaecological tumours is essential. Basic principles of treatment, both surgery, radiotherapy and chemotherapy together with knowledge of terminal care of patients dying from gynaecological malignancy. Screening for malignant disease in gynaecology, including cervical cytology and colposcopy.
Urogynaecology	Knowledge of normal and abnormal bladder function, including urodynamics and the common urogynaecological procedures.
Statistics and Epidemiology	Candidates will be expected to be familiar with common statistical methods used in clinical research and of epidemiological investigations relevant to the specialties of obstetrics, gynaecology, family planning and neonatal medicine.

5.3 Marking

Each question is equally weighted. There is no negative marking, so you are strongly advised to give a considered response to every question.

Data files containing candidates' answers are automatically verified and scored against an answer key in the system. Mathematical performance indicators are then calculated and scrutinised by the Board, to confirm the fairness of every question. The pass mark is approved by the Examinations Board for each examination.

6. MRCPI Obstetrics and Gynaecology Part II OSCE/Clinical

6.1 Examination Format

Obstetrics and Gynaecology Part II Clinical examination is the final examination which must be completed to be eligible to be conferred as a member of the Royal College of Physicians of Ireland (MRCPI) in Obstetrics and Gynaecology.

The MRCPI Obstetrics and Gynaecology Part II Clinical examination assesses a candidate's examination tests factual knowledge and understanding, problem solving skills, diagnosis, investigation, treatment, clinical skills and communication skills.

The Objective Structured Clinical Examination (OSCE) consists of seven active stations, ten minutes of duration each, including interactive stations. There is a two-minute rest period in between each station.

The Clinical Examination consists of the presentation and discussion of one long clinical case in either obstetrics or gynaecology. The candidate has 25 minutes fully observed by two examiners to take a history, examine the patient and discuss the case with the examiners.

CK	Clinical knowledge
PE	Physical examination
DD	Differential diagnosis
CJ	Clinical judgement
RM	Risk management
MGT	Managerial skills
CSE	Clinical communication skills (with examiner)
MRP	Managing relationships with patients
MPSQ	Managing patient safety and quality of care

6.2 Marking

The examiners will use standardised marking sheets to record your abilities on a number of different skills including:

- Clinical communication skills
- Interaction with parent
- Interaction with child
- Clinical technique and findings
- Differential diagnosis and recognising the well child
- Clinical judgement
- Recognising red flags and patient safety

To achieve an overall pass result at the OSCE/Clinical exam, a candidate must satisfy all criteria below.

- Pass the Clinical examination
- Pass the minimum number of OSCE exam stations required which is determined by the Board
- Obtain the overall minimum pass mark which is determined by the Board after a thorough data analysis which takes into account both the difficulty of the examination stations and the overall performance of the candidates taking the exam
- Obtain the minimum pass mark for skills in the OSCE exam which have been pre-set

Examination results are confirmed by the Board of the Part II OSCE/Clinical Examination after thorough data analysis and rigorous standard setting.

7. Examinations Rules and Guidelines

These Regulations apply to all examination candidates of the College. Candidates should note that by applying to sit an examination, they are deemed to have understood and agreed to comply by these Regulations.

7.1. Candidates will not be permitted to take the Written examination if they do not register their start time in advance or if they login to the exam after their allocated start time. Candidates will not be permitted to take the Clinical examination if they arrive after their allocated registration time.

7.2. Candidates must have a government issued photo id (e.g., passport or driver's licence), as proof of identity, the candidate's name must be stated in the same manner as on their examination application. Candidates will not be admitted to take the examination unless they produce photographic identification.

7.3. Candidates should note that drugs will almost always be referred to by their UK approved names (National Formulary) rather than their trade names. Biochemical and other measurements will be expressed in SI units.

7.4. Candidates are not permitted to have in the exam environment where they are sitting the remote exam, smart technology, additional laptop computers, headsets, tablets, calculators, textbooks, documents, any recording equipment or personal items of any kind other than those specifically allowed for that particular examination and previously notified to them. The use of 3rd party software is not permitted and candidates must ensure that all applications are close prior to starting the examination. Any candidate found to be in possession of any of above during the examination will receive an infringement warning from the exam invigilator/supervisor.

7.5. Candidates may not carry or look at any device that can store or record information or be used for communication (e.g., mobile phones, tablets or smart watches), headsets, calculators, textbooks, documents or personal items of any kind, other than those specifically allowed for that particular examination while in the examination. Candidates taking a OSCE/Clinical examination will be required to hand over their phone and/or smart devices to the Examination Coordinator for the duration of the exam. Any candidate found to be in possession of or attempting to access any of the above during the examination will have their exam suspended and will automatically fail the examination.

7.6. Candidates will be required to comply with the infection control procedures in place at examination centres to support delivery of the clinical examination in accordance with local and government guidance. Please note that procedures may vary according to the centre.

7.7. It is strictly forbidden for candidates to talk or attempt in any way to communicate with anyone other than the examiner/invigilator/supervisor while the written and/or clinical exam is in progress.

7.8. Candidates taking written examinations are not permitted to switch the webcam off, lean out of the webcam view, block the webcam, commence hand movement that could be interpreted as sign language, glance at other areas of the room that the invigilator cannot see, look away from their screens repeatedly or look at their hands or wrists, behave in an unsuitable or inappropriate manner to the invigilator/supervisor. If invigilators identify any of the above behaviour, they will make a record of this, and it will be reported to RCPI.

7.9. Smoking or vaping is not permitted during the written and/or examinations.

7.10. One brief (<5 minutes) comfort break is permitted during the written examination. No additional time be added to the examination to compensate for breaks. The supervisor will record the time that the candidate leaves their desk and when they return. If a candidate takes more than one break, or a break longer than five minutes, their performance will be subject to an enhanced review of the proctoring record and analysis of their keystroke/clickstream data obtained after the examination. Candidates who require to take an additional break for medical reasons should request this through reasonable adjustments process. Supporting evidence will be required for such requests.

7.11. Dress and appearance are an important aspect of professionalism. For the Clinical component of MRCPI, you should dress in a smart and conservative manner. Your fingernails should be short and clean. You must adhere to the local Hospital policy.

At examination centres in Ireland, you are usually required to wear a short-sleeved shirt or blouse, with no neck-tie, false nails, wrist-watch or wrist jewellery (a plain wedding ring may be acceptable)

7.12. To facilitate the assessment of non-verbal communication skills and interaction with patients, examiners, and invigilators, RCPI will require exam candidates, for the duration of the examination, to remove any clothing and/or other item which covers all, or part of, their face.

7.13. Candidates will be prevented from proceeding with the clinical exam if the examiners believe that they are too unwell to continue or if their conduct is likely to endanger patient safety, cause distress or disrupt other candidates. Candidates who are considered by examiners to be acting in an unprofessional, improper, or inappropriate manner during examination will be asked to stop that particular part of the examination and may be prevented from continuing with the examination. RCPI will also report these issues to candidates' employers or supervisors.

8. Emergency and Fire Evacuation

8.1. Candidates taking written examinations via remote invigilation: if there is an emergency at the location where you are taking the exam, notify the invigilator/supervisor and follow the evacuation guidelines for the location. The invigilator/supervisor will submit your examination and notify the RCPI Examination Department of the incident. Each incident will be reviewed by the RCPI Examination Department on a case-by-case basis.

8.2. Candidates taking clinical examinations: if there is an emergency follow the emergency policy for the centre location.

8.3. The College staff member and Invigilators should collect the exam register and evacuate to the assembly point using the emergency exits.

8.4. At the assembly point(s) the College staff member and invigilators will check the candidates against the examinations register.

8.5. If it is possible to resume the clinical examination, candidates will return to their station and time will be resumed from when the alarm was raised. Candidates will be informed of the revised finishing time for the examination.

8.6. A written report of the evacuation will be filed by the College.

8.7. In the event that it is not possible to resume the exam within a reasonable time period, the examination will be re-scheduled. In this case, candidates will be contacted by the Examinations Department regarding alternative examination arrangements. Candidates may then leave when safe to do so.

9. Examinations Code of Conduct

This code applies to all examinations candidates and includes behaviour and all contact with Examiners, Invigilators, Patients and RCPI Staff, before during and after the examination. By submitting an application for an MRCPI examination, candidates are confirming that they have read, understood and will abide by these regulations, the candidate code of conduct, and the supporting regulations and guidance on the RCPI website. Misconduct includes, but is not restricted to:

- Any attempt to communicate with another candidate or any person other than an invigilator/supervisor during the examination.
- Any attempt to gain access to or plagiarise the work of another candidate.
- Any attempt to gain or pass on information with regard to the content of the examination in advance of, during or after the examination.
- Any attempt to remove materials or content from an examination other than those specifically permitted.
- Any form of cheating or conduct likely to give an unfair advantage to the candidate or others.
- Bribery of another candidate or examination official.
- Bringing in or removing any materials or audio or communication devices (including mobile phones and 'smart' watches), other than those specifically permitted into any examination.
- Failure to act with respect for fellow candidates at all times.
- Failure to abide by the instructions of an invigilator/supervisor or other examination official.
- Failure to ensure patient, surrogate or actor comfort and safety at all times during clinical exam interaction.
- Failure of a candidate to inform RCPI if any limitations on medical practice are placed on them by the Irish Medical Council or the equivalent regulatory body in the country in which they practice.
- Failure to maintain strict confidentiality regarding patient identity or details, before during or after the examination.
- Failure to respect patient, surrogate or actor dignity and modesty at all times.
- Falsification or alteration of any results document or qualification.
- Impersonation of a candidate.
- The use of any recording equipment (including all photographic, video and audio recording equipment).
- Unacceptable, inappropriate or disruptive behaviour at all times, including but not limited to harassing and/or bullying RCPI staff, invigilators, examiners, patients, surrogates and actors.
- Aiding or abetting any of the above.

Any candidate acting in breach of any of the above Regulations, or of any further rules and regulations communicated to them by RCPI or an Exam Provider, or misbehaving in any way, may be suspended from the examination, or be deemed to have failed the examination. If an infringement of the College Regulations is deemed to be particularly severe, the candidate concerned may be permanently disbarred from entering any future College examinations.

9.1. Reporting Procedure of Examinations Misconduct

Suspected misconduct may be reported to the College by examiners, invigilators/supervisors, candidates, patients and any other person who becomes aware of suspected misconduct.

RCPI reserves the right to conduct retrospective investigations. This may lead to results being amended or annulled after they have been confirmed, and to withdraw membership status after it has been awarded.

Where an invigilator/supervisor suspects a candidate of violation of examination rules and guidelines, they will:

- a. Confiscate any unauthorised material in the possession of the candidate.
- b. Make a note of the time when the alleged infringement was discovered.
- c. Allow the candidate(s) to continue the examination.
- d. For a remote invigilation exam, the invigilator may terminate the candidate's exam session in the case of major violations of the exam rules, such as leaving the room without authorisation, attempting to use unauthorised equipment or material, or communicating with unauthorised persons.
- e. Inform the candidate(s) at the end of the examination that a written report of the incident will be submitted to RCPI, the Director of Examinations and the Examination Board Chair.
- f. Submit a written report of the alleged infringement within one working day for clinical examinations and within three working days for remote invigilation examinations.

9.2. Investigation Procedure of Examinations Misconduct

RCPI will endeavour to ensure that investigations will be completed as quickly and efficiently as possible and candidates will be kept informed of progress.

The Examinations Manager will review the report of the alleged case of misconduct within three working days of the clinical examination, and prior to the results being issued for the written remote invigilation examinations. The Examinations Manager will determine whether there is sufficient evidence of a case to be answered after consulting with other members of College staff where necessary. In cases deemed to be of a very minor or technical nature, a letter of reprimand will be issued to the candidate, and no further action is taken.

In all other cases the Examinations Manager will review the report with the Faculty of Obstetrics and Gynaecology and the Associate Dean of the Examinations. Following the review, the candidate will be informed of the allegations in writing within 10 working days of the clinical examination, and prior to the results being issued for the remote invigilation examinations.

The candidate will be invited to reply to the allegation of misconduct, within 10 working days from receipt of the email/letter. If the candidate does not respond to the letter within the specified time frame, the College will consider this as an acknowledgment of the allegation and will proceed to the next phase of the misconduct investigation procedure.

Following a response from the candidate, the College will acknowledge the receipt of the response.

Associate Dean of the Examinations will prepare a file which includes the candidate's response if one has been received and send the file to the Examinations Committee for a final decision along with a recommendation of an appropriate penalty.

The candidate will be notified of the final decision within 30 days clinical examination date and within 30 days of the results meeting for the remote invigilation examinations.

A candidate who believes that there was an error in the conduct of the investigation may, within 10 working days of receiving the Committee's decision, request a review of the investigation by the College Registrar.

The Registrar shall review all information provided by the candidate, to determine if the correct procedure was followed in the conduct of the investigation, and if the investigation was fairly treated. The purpose of this review is solely to determine if such a procedural irregularity has occurred and is not to relitigate the decision.

If the review concludes the investigation to be fair the candidate will be notified within 10 working days from receipt of their request.

If the Registrar determines that there was an error in the conduct of the investigation, she/he may refer the matter back to the Examinations Committee for further consideration. The candidate will be notified of the status of their review request and provided with an estimated timeline for the final decision. The Registrar shall then refer the matter to the College Executive, which shall decide on any appropriate further action. The decision of the Registrar and/or College Executive shall be final.

10. Reasonable Adjustment Arrangements

Any candidate who has a physical disability, learning disability or any other special need that they believe could affect their performance in an examination, may be entitled to adapted examination arrangements. The purpose of any specific arrangement is to compensate for any restrictions imposed by a disability without impairing the validity of the examination. All such candidates should inform the Examinations Department at the time of application of their circumstances in writing, together with a consultant's report to support their application. Failure to include this information at the time of application may affect the arrangements that can be put in place in time for the examination. The information provided is treated strictly confidentially. For further details, see Reasonable Adjustments Policy: [Information and Resources](#).

11. Examination Results

The College processes the marking of the MRCPI Obstetrics and Gynaecology examinations as quickly as possible, consistent with ensuring accuracy, fairness and a stable pass standard.

For Written exams, data files containing candidates' answers are automatically verified and scored against an answer key in the system. Mathematical performance indicators are then calculated and scrutinised by the Board, to confirm the fairness of every question. The pass mark is approved by the Board of Examiners for each examination.

Every effort is made to inform candidates of their result before the closing date for receipt of applications for the next available MRCPI Part II Written examination or MRCPI Part II Clinical examination, as appropriate, although admittance to that examination cannot be guaranteed.

For clinical exams, individual results letters giving detailed breakdown of performance are prepared for each candidate. Examination results will be sent via email to candidates approximately three working weeks after the examination. Under no circumstances will examination results be given over the telephone, by fax, or by visiting the College in person.

Please refrain from telephoning or emailing the College regarding your result during this period, as this will delay the process.

11.1 Recheck Procedure and Appeals Policy

Candidates can request a recheck of their examination results in the Part I or Part II Written MRCPI examination. A fee of €150 applies for this procedure. The fee will be refunded if a recheck changes the overall examination result to a pass mark. Exam marks are generated by a rigorous process with multiple safeguards and are also reviewed by the Examinations Board before the results are released. Given the nature of single best answer questions, the quality assurance measures undertaken by the Board, and the exam being conducted via computer-based testing, the margin for error is negligible and therefore it is highly unlikely that a recheck will result in a change to an exam result.

Candidates wishing to request a recheck of their exam results, must submit their request in writing to the Examinations Department exams@rcpi.ie. The candidate will be required to complete the recheck application form and pay the applicable fee within four weeks of the results release date.

As the Clinical examination is a 'live' exam there is no facility for re-checking Clinical Examination results/grading. However, should a candidate wish to get feedback on their detailed results letter they should contact the examinations department directly by email (exams@rcpi.ie) within 10 working days of result letter issue.

An 'appeal' is defined as a request for a review of a decision made by or on behalf of an Examinations Board about the performance in an examination of a candidate subject to the grounds of appeal as set out in the in the appeals policy.

The only accepted grounds for an appeal are if there is clear evidence of procedural irregularity in the conduct of the examination or there were exceptional circumstances which adversely affected a candidate's performance.

Candidates are expected to notify Examinations staff of any irregularity regarding their examination during the examination or within 48 hours of the examination. at the earliest opportunity.

Please refer to our appeals policy for more details: [Information and Resources](#)